



## New Seneca Village Residency Policies

We look forward to welcoming you into your New Seneca Village Residency!

This document outlines key policies critical to ensuring that our relationship with you, and your relationship with the collective is thoughtful and intentional. *Please review the entire document and initial each section with your full signature at the end of the document.*

New Seneca Village (NSV) Residency is limited to a small number of attendees, to allow for a more personable and intimate experience. Our Residency policies are in place to help Villagers (Leaders and Healers), venue teams, and NSV team members to work together in co-creating a nourishing community space while having a transparent intention to address any foreseeable issues that might arise from unexpected circumstances.

### COVID-19 GUIDELINES

*The guidelines below are subject to changes based on the U.S. COVID-19 rates, venue requirements, and national/regional/local travel restrictions at the residency time. We will communicate any changes in advance.*

Below are our terms and conditions for New Seneca Village Residency, should COVID-19 travel restrictions be in place at the time of the residency, or personal circumstances prohibit Villagers from traveling.

- + In light of our current public health circumstances and our collective responsibility for mutual care and community spaces, **we require that all Villagers bring and show proof of a negative COVID-19 PCR test result obtained within 72 hours of arrival at the meet-up location or Residency venue. For those who have had COVID-19 in the recent past, please take an antigen test.** We also recommend masking and keeping a physical distance when necessary during any in-person gathering.
- + We ask that you attend only if you have no COVID-19 symptoms, no fever, and no known exposure to COVID-19-positive individuals within 14 days. Please keep yourself, your fellow participants, and the NSV team safe by staying at home if this happens.

**Rapid onsite testing:** In partnership with the Residency venues, NSV will have COVID-19 Rapid Tests available for every guest. Our goal is to ensure that we create a community space where Villagers, Healers, and Team Members can connect with each other safely and comfortably.

**Masks** are required indoors and for high-density gatherings. Below are a few specific guidelines that we will be implemented at the venue unless indicated by the NSV and venue team:

- + Cloth face coverings are required in the food and beverage service lines and public bathrooms throughout the Residency venue;
- + Hand sanitizer will be available throughout the Residency venue along with public bathrooms with washing hand stations;
- + Stringent housekeeping, meal prep, and services protocols will ensure that staff at Residency venue are following the appropriate health department guidelines; and
- + Meal service will be buffet-style, with these safety protocols in place.

We will have enhanced safety measures based on the latest health information for the region of the Residency venue. We are constantly updating our policies and practices following the Centers for Disease Control and Prevention recommendations and will be compliant with government guidelines when it comes to health and safety.

Initial: \_\_\_\_\_

## CANCELLATION POLICY

Please read and understand our cancellation policy before making your flight reservation and/or transportation arrangement. Naturally, no one reserves a flight or registers for a New Seneca Village Residency with the intention of canceling or postponing, but unexpected things do happen, so **please purchase travel cancellation insurance once you have made your reservation (more on this below).**

If you cancel your Residency (NOT due to COVID-19-related reasons), **please inform the New Seneca Village team at Team New Seneca Village within 60 days of the Residency arrival date.** We hope that you will consider your reasons for canceling and make sure that it is not due to imposter syndrome or feeling unable to step away from life for a moment. New Seneca Village is an opportunity to shift your practices and perspectives, and we encourage you to choose from the perspective of restoration connection and visioning.

Canceling 60 days before the Residency will allow us to confirm the cancellation of your attendance and offer your spot to another Villager. Your clarity around whether or not you will fully participate in this opportunity allows a Villager who may assume your space to have the New Seneca Village experience they deserve.

We reserve the right to cancel a Residency in which case all the Travel Grant and Back-at-Home Grant will be yours to keep. We hope that you might use the funds to create restorative time and space for yourself. Notification of cancellation will occur at least 3 weeks before the Residency arrival date, except for natural disasters, pandemics, travel bans, civil unrest, or other unusual or unforeseen circumstances outside of New Seneca Village's control.

Last modified: Dec 12, 2022

Our standard Cancellation Policy will be in effect for all pandemic-related cancellations, including but not limited to, feeling sick and being unable to travel due to closed borders. If you have extenuating circumstances to be considered, please email **Team New Seneca Village**.

## HOW TO CANCEL

To cancel your Residency, send an email to **Team New Seneca Village** stating that you wish to **cancel your Residency at least 60 days before the Residency arrival date**. Please choose one of the two options below:

**Option 1:** If your cancellation request is submitted 60 days before the Residency start date, we are happy to waitlist you for a future Residency and transfer your Travel Grant and Back-at-Home Grant to apply to that specific Residency.

**Option 2:** Cancel your Residency and submit a return Travel Grant and/or Back-at-Home Grant less any cancellation fee acquired during any of the transactions related to the cancellation.

Initial: \_\_\_\_\_

## TRAVEL AND HEALTH INSURANCE

**You must purchase full travel insurance to cover flight cancellation, delay and curtailment, medical expenses in the event of an accident, and loss of any personal belongings during your trip.**

Our priority is to keep you safe and happy throughout your New Seneca Village Residency. **To join the New Seneca Village group gathering, you must obtain travel insurance.** Please be sure that your insurance policy covers you for all relevant activities - ie. hiking, shuttle rides, program workshops, etc. - that you will be engaging in while on the Residency, and regular trip cancellation issues that are not related to COVID-19. We require that you purchase trip cancellation insurance so that your trip fees will be covered should you have a medical problem or a cancellation before your Residency or while at the Residency.

Depending on the policy and conditions, travel cancellation insurance will pay for some or all cancellation fees. With most agencies, insurance must be purchased within 14 days of making your reservation.

Initial: \_\_\_\_\_

## RESIDENCY LIABILITY WAIVER

I acknowledge that while I am attending the New Seneca Village Residency, I am responsible for my own well-being. I, therefore, do not hold New Seneca Village staff, event organizers, or Residency venue owners responsible for any accident, injury, loss, difficulty, trauma, or resulting expense (including food outside of what is provided during the Residency) that may occur while attending a New Seneca Village Residency, program, event, or retreat.

If I choose to bring alcohol or partake in other substances, I take full responsibility for myself. I will manage how I show up in community and at group events in a way that prioritizes the collective. I commit to centering restoration, connection, and intentional community in my decision to engage in altering substances.

Initial: \_\_\_\_\_

### USE OF IMAGES

During our time together at the Residency, photos or videos may be taken by participants, team members, or Healers. These images may be used in New Seneca Village's materials, website, social media platforms, etc. **unless you specifically request that we do not use any material in which your image is depicted.**

Initial: \_\_\_\_\_

Thank you for committing to follow the New Seneca Village Residency policies. By signing below, I hereby acknowledge that I have completely read and fully understand the New Seneca Village Residency Policy.

Knowing these facts, in consideration of your acceptance of this agreement, for myself, my heirs, executors, and administrators, I hereby

- a) I acknowledge that it is an express condition of this agreement that New Seneca Village, its owners, officers, agents, employees, contractors, guests, and/or other persons and organizations in any way related to them, as well as their heirs, executors, administrators, and assigns (referred to below, collectively, as "New Seneca Village"), shall be free from any and all liabilities and claims for damages and/or suits for and by reason of any injuries, including death, to me, my guests, and my heirs, or damage to my property or equipment, including the loss of use, from any cause or causes whatsoever, including negligence, sustained or otherwise occurring while at or related to activities at the Residency.
- b) I also hereby waive, release, discharge indemnify, and agree to hold New Seneca Village harmless from all liabilities, charges, expenses (including attorney's fees), and costs on account of or by reason of any such injuries, death(s), liabilities, claims, suits, or losses, however occurring, or damages growing out of the same.

- c) Further, I hereby acknowledge that this release will extend to any accidents, damages, or claims arising out of my participation in any activity or caused by my own acts (or negligence) or acts of anyone or any animal within my control occurring while at or related to activities at the Residency.
- d) I further agree that I will defend, indemnify, and hold New Seneca Village harmless against any claims, demands, and causes of action including court costs and attorney fees, directly or indirectly arising from any actions or other processing brought or prosecuted for my benefit contrary to this release and extended to all claims of every kind and nature whatsoever, whether known or unknown. I expressly waive any benefits I may have under section 1542 of the California Civil Code relating to the release of unknown claims.

*I acknowledge that I have read the foregoing paragraphs and know and understand the content thereof.*

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Date: \_\_\_\_\_